

VETERAN'S AND OUTDOORS GUN CLUB RANGE RULES, RANGE SAFETY AND RANGE OPERATIONS PLAN

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1. STATEMENT OF PURPOSE OF THIS DOCUMENT:

The "Rules of Range Safety and Range Operations Plan" ("The Range Rules") has been established in accordance with Article XII of the Bylaws of the Gun Club. It has been established to ensure the health and safety of those individuals who use or frequent this facility and the community at large. It is a plan developed to ensure the continuity of our facilities through a concerted public relations effort. It is based on guidelines established by the NRA, as well as other governing bodies including but not limited to the IDPA, NSSA, NSCA, CMP, and ATA.

2. OFFICERS OF THE CLUB:

Position	Term End	Name	E-Mail
President	Dec 2027	Pete Mergens	pete.mergens@c21atwood.com
Vice-President	Dec 2027	Rick Yeates	jasure@mediacombb.net
Secretary	Dec 2026	Liz Beckius	liz.beckius@gmail.com
Treasurer	Dec 2026	Matt Fuchs	VetandOutdoorsGCTreasurer@gmail.com
Membership Officer	Dec 2025	Steve Mathre	VOGCMembers@gmail.com
Executive Officer	Dec 2025	Mike Hewitt	hewittmk@gmail.com
Officer at Large	Dec 2027	Eric Haines	dcc55057@hotmail.com

Non-Elected Leadership Positions

Civilian Marksmanship Program	Mark Havlik	mhavlik@goldengate.net
Assistant Executive Officer	open	

3. HOURS OF OPERATION: Please consult the Club calendar before coming out to make sure the range is open. Range rentals and other range closings will be posted on the calendar.

3.1. Normal Rifle and Pistol Range Hours (See Exceptions):

- 3.1.1. Unless otherwise scheduled, rifle and pistol ranges are open year-round from 8:30 AM to 1/2 hour after sunset, except for CMP Tuesday evenings during the regularly scheduled season, when last shot will be at 4:30 PM, and everyone is off the range by 5:00PM.
- 3.1.2. For scheduled events: All people must be packed up and physically off the range by the scheduled closing time. The last shot will be fired no later than thirty (30) minutes prior to range closing in order to allow enough time to close and clear the range.
- 3.1.3. Persons who cause a scheduled event to be delayed by not vacating the range by closing time are subject to disciplinary action.
- 3.1.4. Shooting before or after the range is officially opened or closed is strictly prohibited and is subject to disciplinary action.

3.2. Normal Trap and Skeet Range Hours (See Exceptions):

- 3.2.1. Unless otherwise scheduled, Trap ranges are open for all members and guests from 2:30 - 9:00 PM on Wednesdays from April through October and from 11:00 AM – 3:00 PM on Sundays from April through October.
- 3.2.2. Unless otherwise scheduled, the Skeet range is open for all members and guests from 2:30 - 9:00 PM on Wednesdays from April through October and from 11:00 AM – 2:00 PM on Sundays from April thru mid-June, and 11:00 AM – 3:00 PM from mid-June through October.
- 3.2.3. No round of trap or skeet may commence after the Club Range Officer has declared the range closed for the day.
- 3.2.4. Last shot is no later than 9:00 PM for all trap and/or skeet events.
- 3.2.5. Rifle/Pistol ranges will remain open while the Skeet range is in use, the Rifle/Pistol RSO will control firing on the Skeet/Rifle/Pistol ranges via use of the range sign and lights. Green indicates Rifle/Pistol is open to fire – red indicates Rifle/Pistol is closed to firing. When the red light is lit the Skeet range will refrain from shooting at stations 1, 2, and 8. Skeet can continue to shoot on stations 3-7 during a red light. In the event the red/green light system is not functioning the use of 2-way radios will be used to communicate. Red indicates personnel are down range and pistol and rifle ranges are closed, green that all ranges are open or “HOT” for live fire.
- 3.2.6. Shooting before or after the range is officially opened or closed is strictly prohibited and is subject to disciplinary action.

3.3. Special Trap Hours (See Exceptions):

- 3.3.1. Members who are appointed by the Executive Officer or Assistant Executive Officer as “Club Range Officers” are authorized to open the trap range(s) for their individual use (no groups) or for a Board approved event. Operation must be according to Club rules and cannot interfere with any other scheduled event or rental activity. All appropriate fees must be paid and documented.
- 3.3.2. Members may set-up and operate personal trap throwers on the trap and skeet ranges at any time from 8:30 AM to 1/2 hour after sunset or 9:00 PM whichever comes first, provided they are not interfering with any scheduled event(s), rental activity, or other board authorized use of the trap and skeet ranges, and provided that personal throwers are used safely, in established shooting lanes and areas, and that no person is shooting towards the rifle and pistol ranges or freeway.

3.4. Exceptions to all Regular Range Hours:

- 3.4.1. The range(s) may be closed for scheduled events, special events, maintenance, or rental activities (collectively termed “events”). All of these events can or may affect normal range hours. Events will be published or announced to the general membership on the annual Club calendar.

3.4.2. Last shot fired will be thirty (30) minutes before any range closing or event start time and all members and guests must be packed up and physically off the range by that time.

4. GENERAL RULES:

4.1. Pets: All pets must be leashed, tied-up or kenneled. Pets must always be under the control of their owners. Dangerous or aggressive animals are prohibited from the Club premises. Pet owners must clean up after their pets.

4.2. Alcohol Use: Consumption of alcoholic beverages in moderation is permitted on the Club premises as according to state law, except:

4.2.1. Consumption of alcoholic beverages before or during shooting is strictly prohibited. Members who have consumed alcohol before arriving at the range are prohibited from firing on that day.

4.2.2. Alcoholic beverages are prohibited from the firing lines.

4.2.3. Members are required to unload, case, and stow all personal firearms before consuming any alcoholic beverages on Club premises.

4.2.4. Club members are responsible to ensure that minors do not consume alcoholic beverages on Club premises.

4.2.5. The use or possession of illegal drugs is prohibited on all club property.

4.3. Workdays: The Club will have a designated workday in the spring of every year, and the Board may designate a second workday in the fall, if required. The Executive Officer has the authority to close the ranges, or any part or portion of the ranges, if it is unsafe or unusable due to lack of repair or maintenance.

4.4. Damage and Destruction: No member shall willfully damage or destroy Club property in any way and will immediately report any witnessed or accidental acts of damage, personal injury, or destruction to the caretaker or the Board. The Board shall investigate all known instances of these and shall take disciplinary action as necessary.

4.5. Gate Card: Regardless of whether the gate is up or down, all members must scan in and scan out every time they enter and exit the Gun Club premises. All members must have their own active gate card on their person in order to access and use the Club premises. Any person who walks around or otherwise bypasses the security gate and/or who fails to sign-in will be considered trespassing.

4.5.1. An "active gate card" ("gate card") means that the member has paid all appropriate dues and fees. Any gate card that will not operate the security gate (when the security gate is in good working order) is to be considered by all members as being inactive and the person in possession of the card should be considered trespassing and shall be ejected from the range.

4.5.2. Each member can have only one active gate card and it is the member's proof of membership. Any member who is asked to do so must willingly show his gate card to any other member who willingly shows his own and asks to see one in return.

4.5.3. Lost or stolen gate cards will be immediately deactivated and will be replaced for the stated fee. Failure to pay applicable dues and/or fees on time will result in the gate card being deactivated and the member being charged the stated reactivation fee.

4.5.4. Gate cards are not transferable to any other person, nor may they be loaned to any person. Any member who transfers or loans a gate card to a third-party will immediately have his/ her gate card inactivated and is subject to disciplinary action by the Board of Directors ("Board") up to and including expulsion from the Club without refund of dues or fees, and may pay a reactivation fee as determined by the Board.

4.6. Sign In and Sign Out:

4.6.1. All members must sign in and sign out when they are at the Gun Club ranges. The log book for rifle/pistol ranges is located at the Pistol House. The log sheet for open trap/skeet is located in the Call House. Members and/or guests who fail to sign-in will be considered trespassing and are subject to ejection from the range.

4.6.2. Members are responsible for payment of all fees for their guests.

4.6.3. Any person who discharges one or more rounds from any firearm while on the Club premises is subject to the appropriate use fees.

4.6.4. Non-gun Club CMP members are granted access to the Club premises for CMP events only.

4.6.5. Persons under 18 years of age must be supervised by an adult while on Club premises.

4.7. Guests:

4.7.1. Members are responsible for their guests in all regards while they are on Club premises. Members are responsible for ensuring that guests understand and obey all Club rules. A responsible adult must always supervise minor guests and control small children.

4.7.2. In addition to the members' immediate family, no more than two (2) guests per member may visit on any given day. Members may request the Board waive this rule for a particular event/day. Such requests must be in writing and may be made at any regularly scheduled Gun Club meeting.

7.3. Guests, including children and grandchildren, must share shooting tables, stations, etc. with their sponsoring member whenever regular members are waiting to shoot.

4.7.4. Fees for trap and/or skeet are due and payable at the regular rate.

4.7.5. All guests must be admitted by and accompanied by a member while on Club premises. No guests may be on the premises unescorted. All guests must leave the premises when their sponsoring member leaves.

4.7.6. All guests will not be charged the guest fee on their first visit to the Club.

4.7.7. Members who are grandparents may bring no more than two (2) of their own grandchildren on the rifle or pistol ranges as their guests on any given day (up to 21 years of age). These grandchildren shall pay the regular Member rates for all shooting, etc. as per the published dues and fees as published in Rule 9.1.

5. NEW MEMBER ORIENTATION:

5.1. Requirement: All newly enrolling members of the Gun Club must attend an orientation meeting prior to being granted use privileges of the range facilities. Newly enrolling members are strongly encouraged to bring to the orientation all family members who will be using the range, as the principal purpose of the orientation is to ensure the safe and proper use of the facility. **Any member reported to the board for a violation of the safety rules will be required to reattend an in-person orientation.**

5.2. Scheduling: Orientation meetings will be scheduled periodically by the Membership Officer.

5.3. Orientation Tasks: At the orientation meeting, the following tasks will be accomplished:

5.3.1. The new member(s) and the Club will review and explain the then-current Club rules to the new member(s) so that they are clearly understood and can be obeyed.

5.3.2. The new member(s) and the Club will review and explain the annual club calendar.

5.3.3. The Club will answer all questions about the Club to the best of its ability, so the new member has a chance to inquire about the ways, customs, and traditions of the Club.

5.3.4. Newly enrolling members will be issued their electronic gate card after the orientation, provided all membership and other fees have been paid.

5.3.5. The orientation meeting will be conducted by a member of the Board of Directors, or by a member of the Club who is appointed by the Board of Directors

5.4. Any member that has become non-current for any reason is subject to this rule as if he/ she were a newly enrolling member.

5.5. New members joining the Club on or after October 1st of any calendar year will be credited as having paid in full for the next fiscal year.

6. SHOOTING RANGE RULES:

6.1. Impact of Shots: Club members are responsible for the impact of their shots and the impact of their guests' shots.

6.2. Minors and Children: Parents and/or guardians are responsible for the safety, supervision, and the conduct of minors and small children always.

6.3. Primary Shooting Range Rules:

6.3.1. Know and obey all range commands.

6.3.2. Always be aware of your surroundings and fellow shooters.

6.3.3. All members and their guests shall always conduct themselves in a responsible and respectable manner

6.3.4. Shoot only at paper, frangible, or authorized targets.

6.3.5. Always keep the gun/muzzle pointed in a safe direction

6.3.6. Always keep your finger off the trigger until your sights are on target and you are ready to shoot; if during a match, until the range safety officer has given the "commence firing" command.

6.3.7. All firearms and ammunition shall be serviceable and safe. Any firearm or ammunition deemed to be unserviceable or unsafe by a Range Officer or of any member of the Board of Directors shall be withdrawn.

6.3.8. All firearms must remain grounded (on the table or bench) and not be handled while personal are down range.

6.3.9. Firearms are to remain unloaded, with magazine removed and actions open until you are on the firing line and the range is declared 'HOT'.

6.3.10. Suitable eye and ear protection are required for all persons on or near the firing line or in the range pits.

6.3.11. "Quick draw" style shooting and/or shooting from the hip or hip level is prohibited.

6.3.12. Maintain the proper target height to ensure that the fired projectile, after passing through the target, hits the desired portion of the backstop. This will reduce the possibility of ricochets and projectiles escaping the property.

6.3.13. Designate a range officer when none is present or assigned.

6.3.14. Always keep the muzzle pointed at the backstop or downward. Never allow the muzzle to point in any direction whereby an inadvertent discharge would allow a bullet to leave the range.

6.3.15. The handgun range is restricted to handguns, smallbore rifles (a smallbore rifle fires a .22 cal or smaller rimfire cartridge) and shotguns. Centerfire rifles are prohibited from the handgun range except at the designated 25yd sight-in bench where they may be fired from the bench only.

6.3.16. Offhand (standing position) shooting is prohibited on the 50, 100 and 200yd ranges, except for designated events (ex. CMP).

6.4. Shotgun / Trap / Skeet Specific Rules:

6.4.1. A Club Range Officer must be present to operate the Club trap and/or skeet machines.

6.4.2. No shot size larger than #6 may be used on the trap or skeet ranges either for practice or for use in organized events.

6.4.3. Shot larger than #2 may only be fired at ground-level targets or into range berms, or in such a manner as to ensure that these large and powerful pellets will not damage target support beams and posts, nor travel beyond the safe limits of the Club ranges.

6.4.4. The use of the patterning boards is prohibited while either a trap or skeet round is in progress.

6.4.5. Only lead shot, #6 or smaller is allowed on the metal patterning board. slugs, Steel, tungsten, and copper plated shot or magnum loads are prohibited on the patterning board.

6.4.6. All shooters are required to pick up their empty hulls from the trap and skeet ranges.

6.5. Trap and Skeet Sign-up Rules:

6.5.1. Members and their guests may be signed-up for no more than two (2) rounds of trap and/or skeet at any time.

6.5.2. Members and their guests may not sign-up for two consecutive rounds of trap or skeet.

- 6.5.3.** In addition to their two-round limit, members and their guests may sign-up for one (1) round of doubles at any time.
- 6.5.4.** When a round is called to the firing line, the Range Officer will drop any members or guests who are not present and ready to shoot, or who are shooting another round when the round is called.
- 6.5.5.** Any member or guest may “fill in” a round without penalty when a spot is open or a shooter is dropped, with preference going to members or guests who have just shot “25”.

6.6. Rifle and Pistol Specific Rules:

- 6.6.1.** An officially appointed Club Range Officer (Article X of Bylaws), or a Volunteer Range Officer must be designated and present at all times when the range is occupied, and shooting is in progress. It is the responsibility of the Range Officer (RO) to operate all warning signs, flags, and/or safety gates on the range. **Red light on, Red Sign up, indicates personnel are down range and designated ranges/firing points are in a cease fire. Green light on and Green Sign up indicates the impact area is free of personnel and firing may commence on all ranges. When the last RO leaves for the day they leave the range in a Red condition.**
- 6.6.2.** If an RO from 4.6.1 is not present, by default, the first member present at the rifle/ pistol range will be the RO who is in charge of the range. All shooters must recognize the designated RO and obey the RO’s commands.
- 6.6.3.** During CMP, NRA Matches, and/or other designated events, a Range Officer will be present and all persons who are not participating in that event shall leave the firing line.
- 6.6.4.** Targets must be placed or hung from approved target supports or backing. Please contact the CMP Officer when new target supports or backing is needed.
- 6.6.5.** All targets must be hung in a manner that prevents rounds from hitting the target posts and cross members. All rounds must impact into designated berms. Persons purposely shooting at target posts or cross members will be ejected from the range and are subject to disciplinary action.
- 6.6.6.** No targets may be placed on or above the top cross member of the target supports. All rounds must impact the berms between the top and bottom cross members.
- 6.6.7.** Targets may NOT be placed on the ground, except for swinging targets, also known as “spinners” which are only allowed on the 25 yd range for use with .22LR caliber firearms fired from the 25 yard bench.
- 6.6.8.** Metal “gongs” are not permitted on any of the ranges.
- 6.6.9.** All firing must be done from the designated firing points, as perpendicular as possible to the target. DO NOT CROSS FIRE FROM ONE RANGE TO ANOTHER. You may only fire at targets for which your firing position is marked (100yd, 50 yd, etc.).
- 6.6.10.** .50 Caliber Browning Machine Gun (.50 BMG) ammunition is strictly prohibited from the Ranges. DO NOT FIRE .50 BMG AMMUNITION.
- 6.6.11.** Members, guests, and renters are required to properly dispose of all garbage, trash and used targets.

6.7. Additional Club Rules for 200 Yard Rifle Range:

- 6.7.1.** DO NOT PLACE ANY TARGETS OF ANY KIND ON ANY PARTS OF THE 200-YARD RANGE BERMS. ALL TARGETS MUST BE HUNG FROM THE PROVIDED TARGET BACKING ON THE TARGET CARRIERS.
- 6.7.2.** The CMP club will provide 200-yard range use and safety training for any member requesting it at any of its regularly scheduled practices.
- 6.7.3.** Adult members and guests may occupy the 200-yard range pits while the range is open for firing provided they are in two-way communication with the designated Range Officer.
- 6.7.4.** All persons who occupy the 200-yard range pits while the range is open for firing do so at their own risk.

6.7.5. Minor persons are specifically forbidden from occupying the 200-yard range pits when the ranges are open for firing unless a parent or guardian accompanies them. There will be NO EXCEPTIONS to this rule.

6.8. Ejection From the Range(s): The Board, or any individual member of the Board, and/or the Board-appointed Club Range Officers are granted the authority to immediately eject from the range any member, guest, or third-party renter who is in serious or flagrant violation of The Rules, or of any provision of conduct described in Article 3, Section 4 of the Bylaws. Ejected members, guests, or third-party renters must leave the range peacefully and immediately when and if they are ejected.

6.8.1. The ejected persons may not re-enter the Club premises or ranges until and unless they have appeared before the Board, or before a general membership meeting for a disciplinary hearing, and the Board or Club membership has reinstated the ejected person's use privileges and the ejected person has paid or performed any or applicable fines, fees, or penalties levied by the Board or the Membership.

6.8.2. The Board may expel guests and third-party renters without further appeal.

6.9. Misconduct: All incidents of misconduct and the individuals involved shall be reported to the Board of Directors within twenty-four (24) hours of the incident. Misconduct shall include such items as harassment, bigotry, incendiary language, or other inappropriate behavior. All incidents are subject to disciplinary action as per rule 7.2.

7. PUBLICATION, DISCIPLINARY ACTIONS, AND EJECTION

7.1. Publication of Rules: A current copy of the rules or an update thereto will be included in the annual membership dues letter. A membership form stating that the member has fully read, understands, and agrees to obey and abide by Club rules must be signed and returned to the Membership Officer with the member's annual dues and fees, or the member's renewal, reinstatement, or new membership will not be accepted and applicable gate cards will be immediately deactivated.

7.1.1. All third-party renters of the range(s) must provide the Board with a signed acknowledgement and agreement to obey and abide by the Club rules. In addition to this the Board requires an acceptable certificate of insurance (naming the Club as an additional insured) and a waiver of liability.

7.2. Disciplinary Actions: All members, guests or third party renters are subject to the disciplinary procedures as identified in the Post's and the Gun

8. RENTALS: The Board may rent out any or all of the facilities for special, not-for-profit occasions/ events that do not conflict with regular club activities. Use of a range building does constitute a rental. These facilities may be rented to either members or to third parties for a fee to be determined by the Board. All rentals must be approved by the Board.

8.1. Clear the area: For reasons of both safety and courtesy, members must leave the range areas, call house, and/or pistol house area(s) as appropriate during rental periods. Members may not "share" the range(s) while under any rental if they are not a part of the rental group. Members are not to interfere with or hinder authorized range renters.

8.2. Delays: Members who cause a rental event to be delayed by not leaving the range by closing time or the rental event start time are subject to disciplinary action.

8.3. Observation: To ensure safety and compliance with the rules, Board Members and Board-appointed observers may observe any rental activity at any time.

8.4. Storage: Rentals for storage of any kind (boats, cars, trailers, RV's, etc.) are not allowed.

continued on the next page

9. DUES AND USE FEES:

9.1. Schedule of Fees:

Description	Fee*
New Member	\$215
Renewing Member	\$140
Trap or Skeet, Per Round of 25 - Members, adult	\$7
Trap or Skeet, Per Round of 25 - Non-Members, adult	\$9
Trap or Skeet, Per Round of 25 - Youth	\$7
Trap or Skeet, Per Round of 25 - Youth Team Events	\$6
Doubles Trap, Per Round of 50 - (Double the single round rate)	
CMP Dues for Gun Club Members	\$10
CMP Dues for Non-Gun Club Members	\$30
Range Use Fee for Approved Organized Youth Events, per person	\$1
Recreation Grounds Use Fee for Approved Organized Youth Events, per person	\$1
Campground Fee, Per Campsite	\$15
Pavilion and Picnic Rental	\$50
Gate Card Reactivation Current Year or Replacement Fee	\$25
Gate Card Reactivation After One-Year (or More) Lapse	\$25
Work Fee (4-hour work requirement per fiscal year)	\$120
Guest Fee (First visit is free)	\$10

** Includes MN sales tax where necessary*

9.2. Fee per use area: Campground, pavilion, scout house and picnic fees do not include range use fees, which must be paid if any camper, pavilion guest, picnicker, or other person discharges one or more round from any firearm while on the Club premises.

9.3. Special use fees: The Board may negotiate and charge special range use fees for special events and/or rental events as may be in the best interest of the Club.

9.4. Refunds: Membership dues and fees are not refundable in whole or in-part in the event a membership is cancelled or terminated.

9.5. Due Date: Gun Club membership dues for the year must be paid in full by the date listed in the Gun Club Bylaws (post marked prior to February 1).

10. BOARD APPROVAL OF THE RULES:

This document as approved and adopted by the Board of Directors, along with the Club Bylaws, comprises the entire set of Rules of Range Safety and The Range Operations Plan. This document supersedes and replaces all previously adopted rules and safety plans. All previously distributed copies should be destroyed.

President, Pete Mergens

Date

Executive Officer, Mike Hewitt

Date

Secretary, Liz Beckius

Date